

THE INSTITUTE FOR CULTURAL & HEALING TRADITIONS, Ltd.

.....development through innovative scholarship

ORGANISING DOCUMENT

Paragraph 1:

The Institute for Cultural and Healing Traditions, Ltd is a not-for-profit organization totally different from any in the area and region. Its fundamental aim is to provide a forum for the presentation and the contemporary interaction of diverse cultures, including the healing cultures and their traditions.

Paragraph 2:

The Institute for Cultural and Healing Traditions is concerned with those aspects of culture in their myriad expressions and in the various traditions which are the vehicles for their expressions. The Institute looks at these traditions in contemporary settings.

Paragraph 3:

The Institute encourages ongoing independent individual work in various aspects of contemporary culture including the culture of healing. To this end, The Institute provides a free standing, public, educational forum every Thursday evening during a shortened academic school year. This forum is for Independent Scholars to present their ongoing work to interested co-learners. It occasionally invites speakers for these Thursday sessions. These sessions are always open to the public participants and interested co-learners.

Paragraph 4:

The mission for the Integrative Wholistic Healing branch is achieved by using the structure of weekly Independent Scholars' Evening to include presentations on Integrative Wholistic Healing as well as conducting educational retreats and conferences. These sessions are all given by trained professionals.

Paragraph 5:

The inclusion of a venue for art as an expression, the support of an outlet for visual art as well as artisan creation in functional art and natural products is an additional aspect of The Institute to be developed when the base foundation has been established.

Paragraph 6:

Neither the Independent Scholars' Evenings nor the art venue and outlet for artisan crafts will take on the character of therapy or anything resembling therapy. The activities will maintain the character of self-scholarship and inquiry as well as individual expression in art.

Paragraph 7:

The Institute's art section will show fine art created by national and international level artists as well as local emerging artists. The purpose of showing established national and international artists as well as local emerging artists is to provide the model for local artists to learn from the work of established artists as well as be bracketed with them in a gallery, which they may not have the opportunity to do so outside of The Institute.

Any artwork donated to The Institute will be held on premises. As needed, and with a good opportunity, this artwork may be sold to meet the expenses of The Institute.

Paragraph 8:

The costs of Institute activities are supported by donations as well as fundraising.

Funds are required for the following items:

- a. Honorariums for speakers and presenters.
- b. Advertising.
- c. Printing.
- d. Administrative salary and website maintenance.
- e. Insurance costs for artwork.

Paragraph 9:

All funds are to be held in a special bank account in the name of The Institute for Cultural and Healing Traditions, Ltd.

This account is open for review by board members as required.

As the bank balance goes higher than \$5,000 copies of quarterly statements and bank reporting will be given to board members.

Paragraph 10:

At the outset, the board members will concentrate on getting the activities of The Institute on a steady roll, and only then begin fundraising work to meeting future financing demands. The amounts required will depend on the work underway.

Paragraph 11:

Since a large amount of work is conducted on a voluntary basis, it is expected that most of the funds required at the outset are marginal. As and when the time arises for fundraising, it will be done by grant writing, active mail and phone requests as well as via the Internet. Personal contact and personal requests by the board will be encouraged, but not mandatory to serve on the board. Any funds raised are for the explicit purposes of The Institute for Cultural and Healing Traditions, Ltd and are not to be used to fund any other organization, nor their activities.

Paragraph 12:

The Institute will actively seek an endowment after it is well established, and a steady track record has been developed. this endowment is for the purpose of paying interest of the endowment for invited speakers and/or art mentorship, in any or all aspects of The Institute. The interest from the endowment will be used only for the activities of The Institute for Cultural and Healing Traditions and are not to be used to fund any other organization nor the activities of any other organization.

Paragraph 13:

During the active lifetime of the director/founder, The Institute will be conducted and managed with her active involvement and voluntary contributions. After her retirement or demise, The Institute will be conducted/ managed by elected officials voted in by the existing board.

Paragraph 14:

In the event that conditions occur requiring the dissolution of The Institute, all funds will be donated to area educational institutions including the local libraries. All publications will be donated to areas libraries. Any artwork collected by The Institute will be donated to Augustana Art museum or the local libraries.

Paragraph 15:

No compensation is given to any board member or official of The Institute for Cultural and Healing Traditions. This is specifically designed to avoid any conflict of interest of any kind.

Paragraph 16:

An administrative assistant will be hired to work under supervision of the director as and when funds are available for a salary. Until then all work will remain on a voluntary basis. The salary for the administrative assistant will be at the market rate at the time of hiring. The appointment will be approved by the board of directors.

Paragraph 17:

The Institute for Cultural and Healing Traditions, Ltd. cannot be used by board members to further their own personal causes or interests.

Paragraph 18:

No percentages or monies donated to, or earned by, The Institute for Cultural and Healing Traditions will be distributed or given to any board member or anyone associated with The Institute. All funds must remain in the checking account established or The Institute.



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